



SAFETY COMMITTEE MEETING MINUTES
March 10, 2025 @ 5 P.M.
City Hall - Board Room

CALL THE MEETING TO ORDER: Present in the Board Room at City Hall were Alderman Messick, Alderman French, Alderman Crosslin, Police Chief Sipe, Assistant Police Chief Floied, Fire Chief Chambers Assistant Fire Chief Hickerson.

Chairman French called the meeting to order

APPROVAL OF AGENDA: Chairman French asked if anyone had anything to add or take off the agenda before they approve the agenda. Alderman Messick made a motion to approve. Alderman Crosslin seconded the motion. The agenda passed 3-0.

CITIZEN COMMENTS: No Citizen comments were made.

APPROVAL OF THE MINUTES: Alderman Crosslin made a motion to approve the 02/10/2025 Safety Committee Minutes, and seconded by Alderman Messick. The minutes passed 3-0.

CODES DEPARTMENT: Director Fiske was not present for the meeting.

FIRE DEPARTMENT: Chief Chambers started his departmental review with the department issuing 31 burn permits, total responses 93 with 12 being motor vehicle accidents, and 6 fires for the month. Chief Chambers stated the department also conducted inspections in the Industrial Park, Fairfield Inn, Rivendell and the new Greek restaurant near Dollar Tree. Also, the department completed In Service training during the month, installed 5 Car seats for citizens during the month, installed 5 smoke alarms in one home, and had 10 EMS assists during the month. Engine 611 is on limited service and electrical parts have been ordered. Fire Department personnel completed commission In Service Training on the following subjects: Fire Safety Const Sites, Domestic Violence, CPR, HAZMAT, and MTAS training. Chief Chambers stated the department had promotions and a swearing in ceremony for personnel. Chief Chambers discussed the replacement of carpet/flooring for Station 2. The floors in station 2 were completed on 3 March 2025. The department ordered bed frames for Station 2 from a company in Huntsville, just awaiting their arrival. Chief Chambers sent an email to Rogers Hydrant services and is awaiting a reply on when they may start the painting of fire Hydrants. Chief Chambers also followed up with a Motorola Rep. and is gathering data for a frequency license. Then, they will configure the quote and advise us on the new quote. Chief Chambers is working with MSA vendor for next 2025-2026 budget year to add 10 additional SCBA packs and 10 additional bottles, 5 mask and a blue tooth interface for packs and radios. The department is still coordinating with Rosenbauer Dealer in Decatur Alabama, and they have quoted a price for a Rosenbauer Engine at \$852,600 plus about \$6,200.00 which includes fire hose, nozzles, AED and other assorted equipment. The quote may have additional price increase (50K) due to new EPA engine on vehicles built after January 2026. The Rosenbauer dealer believes they can provide the vehicle in approximately 18 months to 20 months build time. Chief Chambers will submit the quote to Finance to discuss this month on their agenda. Chief Chambers discussed the new vehicle for Fire Marshall stating the department has received a quote for new Ford Maverick Crew Cab, XLT All-Wheel drive, red in color. The quote from a dealer in Murfreesboro for \$32,055 govt pricing will get submitted to Finance to add to

their agenda this month. The department is also working with a dealer in Decatur Alabama to get some specs on the smaller vehicle for department use for various emergency operations. Once the department gets that information, they will reach out to other dealers to see what they can offer. Chief Chambers stated the station monitors arrived and are installed on TVs at station 1 and station 2. The monitors provide ACTIV911 alerts, real time weather/road conditions for city/interstate, displays daily work activities, training and tracks burn permits along with highlighting station/personnel information.

POLICE DEPARTMENT: Chief Sipe started his departmental review with the department calls for service for the month being 1,405 and the 2025 year-to-date being 2,959. Chief Sipe stated the department has currently utilized approximately 50% of the allocated budget. Chief Sipe added that the department generally has expended approximately 75% of the budget in the month of March. Chief Sipe highlighted upcoming and community events with officers being recognized for their contributions and work with in the community by Grace Baptist Church, the department celebrated National Appreciation Day for SROs, and officers participated in the Read Across America program by reading to students at College Street and Westwood Elementary schools. Also, in community events officers will participate in the Special Olympics "Tip-a-Cop" event at Chick-fil-a, Career Day at College Street Elementary School, "On My Own" event at Raider Academy, and a "Career Day" event for Journeys students at Westwood Elementary school. Chief Sipe discussed the department vehicle accidents stating unit 1401 received damage to the rear by a suspect vehicle being pursued by the Coffee County Sheriff's Department and unit 1603 is in the shop due to a possible inoperative oil pump. The department is awaiting the delivery of emergency equipment to up-fit the 4 Durangos. Chief Sipe stated the department conducted interviews for an SRO position at Westwood Middle School and selected officer Perez. The department also conducted interviews for a High School Crossing Guard and hired Donna Cardwell. The department currently has two full time patrol positions open. Chief Sipe stated SRO Cody Lendley was selected to fill the open investigator position. The department is preparing THSO grant applications for traffic related DUI enforcement and equipment. This grant will provide approximately \$35,000 for DUI enforcement labor ancillary equipment. Chief Sipe stated the department attempted to purchase two fully equipped 2022 Ford Explorers from the Coffee County Emergency Management Agency but this transaction fell through due to unforeseen circumstances beyond Manchester Police Department's Control. Alderman Messick suggested Chief Sipe look in to purchasing two new Ford Maverick vehicles similar to what the Codes Department purchased.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT: Being no other business to discuss, Alderman Messick made a motion to adjourn and seconded by Alderman Crosslin.



CHAIRMAN RYAN FRENCH